

Remember, you can make a reservation 13 months in advance as long as you have one year's maintenance fee credit on your account.

RESERVATION OPENING DATES FOR 2018 TO 2020

2018		2019		2020	
Opening Date	Week #	Opening Date	Week #	Opening Date	Week #
12/4/16	1	12/3/17	1	12/9/18	1
12/11/16	2	12/10/17	2	12/16/18	2
12/18/16	3	12/17/17	3	12/23/18	3
12/25/16	4	12/24/17	4	12/30/18	4
1/1/17	5	12/31/17	5	1/6/19	5
1/8/17	6	1/7/18	6	1/13/19	6
1/15/17	7	1/14/18	7	1/20/19	7
1/22/17	8	1/21/18	8	1/27/19	8
1/29/17	9	1/28/18	9	2/3/19	9
2/5/17	10	2/4/18	10	2/10/19	10
2/12/17	11	2/11/18	11	2/17/19	11
2/19/17	12	2/18/18	12	2/24/19	12
2/26/17	13	2/25/18	13	3/3/19	13
3/5/17	14	3/4/18	14	3/10/19	14
3/12/17	15	3/11/18	15	3/17/19	15
3/19/17	16	3/18/18	16	3/24/19	16
3/26/17	17	3/25/18	17	3/31/19	17
4/2/17	18	4/1/18	18	4/7/19	18
4/9/17	19	4/8/18	19	4/14/19	19
4/16/17	20	4/15/18	20	4/21/19	20
4/23/17	21	4/22/18	21	4/28/19	21
4/30/17	22	4/29/18	22	5/5/19	22
5/7/17	23	5/6/18	23	5/12/19	23
5/14/17	24	5/13/18	24	5/19/19	24
5/21/17	25	5/20/18	25	5/26/19	25
5/28/17	26	5/27/18	26	6/2/19	26
6/4/17	27	6/3/18	27	6/9/19	27
6/11/17	28	6/10/18	28	6/16/19	28
6/18/17	29	6/17/18	29	6/23/19	29
6/25/17	30	6/24/18	30	6/30/19	30
7/2/17	31	7/1/18	31	7/7/19	31
7/9/17	32	7/8/18	32	7/14/19	32
7/16/17	33	7/15/18	33	7/21/19	33
7/23/17	34	7/22/18	34	7/28/19	34
7/30/17	35	7/29/18	35	8/4/19	35
8/6/17	36	8/5/18	36	8/11/19	36
8/13/17	37	8/12/18	37	8/18/19	37
8/20/17	38	8/19/18	38	8/25/19	38
8/27/17	39	8/28/18	39	9/1/19	39
9/3/17	40	9/2/18	40	9/8/19	40
9/10/17	41	9/9/18	41	9/15/19	41
9/17/17	42	9/16/18	42	9/22/19	42
9/24/17	43	9/23/18	43	9/29/19	43
10/1/17	44	9/30/18	44	10/6/19	44
10/8/17	45	10/7/18	45	10/13/19	45
10/15/17	46	10/14/18	46	10/20/19	46
10/22/17	47	10/21/18	47	10/27/19	47
10/29/17	48	10/28/18	48	11/3/19	48
11/5/17	49	11/4/18	49	11/10/19	49
11/12/17	50	11/11/18	50	11/17/19	50
11/19/17	51	11/25/18	51	11/24/19	51
11/26/17	52	12/2/18	52	12/1/19	52

	2018	2019	2020
Week Number	Saturday to Saturday	Saturday to Saturday	Saturday to Saturday
1	Jan 6 - Jan 13	Jan 5 - Jan 12	Jan 4 - Jan 11
2	Jan 13 - Jan 20	Jan 12 - Jan 19	Jan 11 - Jan 18
3	Jan 20 - Jan 27	Jan 19 - Jan 26	Jan 18 - Jan 25
4	Jan 27 - Feb 3	Jan 26 - Feb 2	Jan 25 - Feb 1
5	Feb 3 - Feb 10	Feb 2 - Feb 9	Feb 1 - Feb 8
6	Feb 10 - Feb 17	Feb 9 - Feb 16	Feb 8 - Feb 15
7	Feb 17 - Feb 24	Feb 16 - Feb 23	Feb 15 - Feb 22
8	Feb 24 - Mar 3	Feb 23 - Mar 2	Feb 22 - Feb 29
9	Mar 3 - Mar 10	Mar 2 - Mar 9	Feb 29 - Mar 7
10	Mar 10 - Mar 17	Mar 9 - Mar 16	Mar 7 - Mar 14
11	Mar 17 - Mar 24	Mar 16 - Mar 23	Mar 14 - Mar 21
12	Mar 24 - Mar 31	Mar 23 - Mar 30	Mar 21 - Mar 28
13	Mar 31 - Apr 7	Mar 30 - Apr 6	Mar 28 - Apr 4
14	Apr 7 - Apr 14	Apr 6 - Apr 13	Apr 4 - Apr 11
15	Apr 14 - Apr 21	Apr 13 - Apr 20	Apr 11 - Apr 18
16	Apr 21 - Apr 28	Apr 20 - Apr 27	Apr 18 - Apr 25
17	Apr 28 - May 5	Apr 27 - May 4	Apr 25 - May 2
18	May 5 - May 12	May 4 - May 11	May 2 - May 9
19	May 12 - May 19	May 11 - May 18	May 9 - May 16
20	May 19 - May 26	May 18 - May 25	May 16 - May 23
21	May 26 - Jun 2	May 25 - Jun 1	May 23 - May 30
22	Jun - 2 Jun 9	Jun 1 - Jun 8	May 30 - Jun 6
23	Jun 9 - Jun 16	Jun 8 - Jun 15	June 6 - Jun 13
24	Jun 16 - Jun 23	Jun 15 - Jun 22	June 13 - Jun 20
25	Jun 23 - Jun 30	Jun 22 - Jun 29	Jun 20 - Jun 27
26	Jun 30 - Jul 7	Jun 29 - Jul 6	Jun 27 - Jul 4
27	Jul 7 - Jul 14	Jul 6 - Jul 13	Jul 4 - Jul 11
28	Jul 14 - Jul 21	Jul 13 - Jul 20	Jul 11 - Jul 18
29	Jul 21 - Jul 28	Jul 20 - Jul 27	Jul 18 - Jul 25
30	Jul 28 - Aug 4	Jul 27 - Aug 3	Jul 25 - Aug 1
31	Aug 4 - Aug 11	Aug 3 - Aug 10	Aug 1 - Aug 8
32	Aug 11 - Aug 18	Aug 10 - Aug 17	Aug 8 - Aug 15
33	Aug 18 - Aug 25	Aug 17 - Aug 24	Aug 15 - Aug 22
34	Aug 25 - Sep 1	Aug 24 - Aug 31	Aug 22 - Aug 29
35	Sep 1 - Sep 8	Aug 31 - Sep 7	Aug 29 - Sep 5
36	Sep 8 - Sep 15	Sep 7 - Sep 14	Sep 5 - Sep 12
37	Sep 15 - Sep 22	Sep 14 - Sep 21	Sep 12 - Sep 19
38	Sep 22 - Sep 29	Sep 21 - Sep 28	Sep 19 - Sep 26
39	Sep 29 - Oct 6	Sep 28 - Oct 5	Sep 26 - Oct 3
40	Oct 6 - Oct 13	Oct 5 - Oct 12	Oct 3 - Oct 10
41	Oct 13 - Oct 20	Oct 12 - Oct 19	Oct 10 - Oct 17
42	Oct 20 - Oct 27	Oct 19 - Oct 26	Oct 17 - Oct 24
43	Oct 27 - Nov 3	Oct 26 - Nov 2	Oct 24 - Oct 31
44	Nov 3 - Nov 10	Nov 2 - Nov 9	Oct 31 - Nov 7
45	Nov 10 - Nov 17	Nov 9 - Nov 16	Nov 7 - Nov 14
46	Nov 17 - 24	Nov 16 - Nov 23	Nov 14 - Nov 21
47	No 24 - Dec 1	Nov 23 - Nov 30	Nov 21 - Nov 28
48	Dec 1 - Dec 8	Nov 30 - Dec 7	Nov 28 - Dec 5
49	Dec 8 - Dec 15	Dec 7 - Dec 14	Dec 5 - Dec 12
50	Dec 15 - Dec 22	Dec 14 - Dec 21	Dec 12 - Dec 19
51	Dec 22 - Dec 29	Dec 21 - Dec 28	Dec 19 - Dec 26
52	Dec 29 - Jan 5	Dec 28 - Jan 4	Dec 26 - Jan 2
53		-----	-----

Resort Calendar Seasons:

- Red: Weeks 01-16, 25-38, 50-53
- White: Weeks 17-24, 39-44
- Blue: Weeks 45-49



Owner Customer Service:

Payments and Billing Disputes:

Resort Phone Number: 956-761-7919, ext 100 or 101

Resort email address:

management@invernessatsouthpadre.com

Resort Fax number: 956-761-4415

ICS Management Telephone Numbers: 713-378-6447

For Transferring Ownership:

Shadae Patterson, Ext #122

Email Address: customerrelations@icsmanagement.net



Are you interested in becoming a Board Member?

If you are interested in running for the Board of Directors for the Inverness at South Padre Homeowners Association, in 2017, please send a 150-word resume to the office of:

ICS Management, Attn: Debbie Sansom

8866 Gulf Freeway, Suite #430

Houston, Texas 77017

no later than **Friday, August 3, 2018, 5:00 pm, CT.** You may fax your resume to: **713-378-6421** or email to **dsansom@icsmanagement.net**

MINI VACATIONS:

Mini Vacations is a program set up to allow our owners, as well as owners at other ICS Sister Resorts, the opportunity to take a short vacation at any one of the ICS managed resorts. The program allows an owner the opportunity to take a 2-night stay at any ICS managed resort, including your home resort, Inverness at South Padre. The program is based on a first come-first serve basis and availability of this program is contingent on space availability at the resort. If you are interested in checking the availability at the resorts, you can call the phone numbers listed below 7 days prior to your desired vacation date to determine if there is any possibility of availability. Considering that this program is based on space availability, confirmation of the stay can typically only be given 2 days in advance of the Mini Vacation date of stay. The price per night varies at the different resorts; it ranges from \$50.00 per night to \$100.00 per night. Please

understand that high demand times, such as summer weeks, are hard to reserve as they are usually booked up by the owners in the resort. However, there are cancellations and therefore openings do become available. As a suggestion, instead of requesting weekends one might request weekday dates as sometimes owners and/or RCI guests check out early and one could easily benefit from such an incident.

Texas Resorts:

First Fairway at Walden, Montgomery, TX 936-582-4477
Inverness at South Padre, So. Padre Island, TX 956-761-7919

Inverness by the Sea, Galveston, TX 409-683-1006
Villas on the Lake, Montgomery, TX 936-588-2727

Missouri Resort:

Branson Yacht Club, Branson, MO 877-861-9826

Internal Exchange:

The Internal Exchange Program enables you to trade into the other Sister Resorts in Texas and Missouri. This program is not to be confused with the Mini Vacation program. The Internal Exchange Program allows you to trade your vacation week* to stay for a week at either your own resort or with one of our sister resorts. You must exchange and receive a week within the same year. Below I have listed all the steps needed to participate in the Internal Exchange Program:

- All requests must be in writing and sent to Inverness at South Padre, via email at **management@invernessatsouthpadre.com** or fax to 956-761-4415, or postal to 5600 Gulf Blvd., South Padre Island, TX 78597 Attn: Norma
- We need a letter signing your unit/week back to the resort for the year you are requesting to travel in, so that someone else can use your unit/week.
- Requests are reviewed and reserved on a space available basis within 10 business days.
- Internal Exchange requests should be no sooner than ten (10) months, nor less than ninety one (91) days prior to the first day you are requesting to exchange into.

- Fees are payable at check-in and are \$100.00 for the exchange, depending on the resort.

****This program is for the "Interval Owners Only". The Points owners must use their Points thru the RCI System to travel back to their own resort or sister resorts. Please see article on RCI Points Home Base travel dates on page 4.***

Board of Directors Election Results for 2017:

At the Inverness at South Padre Homeowners Association Meeting held on October 6, 2017 we had two (2) Inverness at South Padre owners send in a resume to run for one (1) Board Position. The two (2) owners who sent their resumes in were William "Bill" Cobb (Incumbent and timeshare owner) and Adam Affek (Whole owner). As of the final proxy count, the one (1) Board member to fill the three (3) year term is William "Bill" Cobb. Mr. Cobb has been on the Board since 1994 and has been our Treasurer for as many years. **Congratulations go to Mr. Cobb who has been an active and dedicated Board Member.**

INVER

NEWS

PRESENTED BY YOUR BOARD OF DIRECTORS – INVERNESS AT SOUTH PADRE • FALL 2017

MANAGED BY: ICS MANAGEMENT CORPORATION

FROM THE INVERNESS AT SOUTH PADRE OWNERS ASSOCIATION PRESIDENT:

The property opened back up to the public on May 27, 2017. Unfortunately, we had several issues the weeks leading up to the opening and we would have preferred to have moved the opening back however that would have been a very difficult and expensive path. That said, the first few weeks did not go as planned. We were short on housekeepers, maintenance staff, some of the interior furnishings were delayed on delivery, as well as some of the exterior projects were still awaiting completion and of course we had elevator issues. Obviously, this was not the re-opening that we had planned for but our staff made it through and the future looks bright. Our staff is finally full and we are working on minor projects to finish up all of the renovation work and starting to focus on the interior.

Interior Projects:

We are going to solve the lighting situation, or should I say the lack of lighting in the living room and bedrooms. We have received numerous suggestions on different types of lighting and have worked out a means to solve some of the issues. As discussed at the annual meeting, part of the issue was funding and we are currently finalizing some of the one-bedroom unit sales and much of that funding will be utilized for these projects. We have also received new wall decorations and are now waiting for our upcoming slower season to begin for our maintenance staff to install those items. We had a problem with the new dining room table tops as the company sent us a smaller top than we ordered but also the tops were defective and easily stained. The furniture company has taken full responsibility and are sending new tops that are set to arrive in late October. The new table tops will be 3 inches wider on each side and are made with a different type of stone that should not stain. We still have about 12 – 15 units that need new bathroom showers, toilet and sinks as well as new kitchen cabinets. We will renovate these units once we receive money from our one-bedroom unit sales. We did not have enough funds to purchase new appliances before reopening but the board has approved this when funds become available. We just recently had digital cable wiring installed in the building by our cable company which will give our owners and guests a better TV image when watching their favorite shows.

Exterior Projects:

As we are writing this newsletter the handrails around the property are being grounded and capped as well as any sizable space around the stairs are being addressed. The lighter color of the handrails really looks great against the new colors on the building itself. Speaking of paint, the owners are all commenting

positively about the new building colors. We are still needing to change out the metal awning both at the first level and the top of the building but the quotes have been costly and therefore we are currently looking at replacement options versus painting options. If you have been to the property since we opened in May you have likely noticed the new elevator enclosure on the north side. These enclosures are not complete as the west wall within the enclosure needs to be addressed. Once we have completed the north-side enclosures we will begin installing them on the south-side. These elevator enclosures are a preventative measure to help eliminate the moisture that causes the breakdowns and will ultimately extend the life of the elevators. We now have ADA ramps inside the garage for both the north and south-side elevators on the first floor and on the south-side on the second floor. We will be installing the handrails for these ramps shortly. At the end of the construction we were advised by our engineer that there are still going to be yearly repairs around the building and we will be increasing the common area reserves to protect our exterior walls from the spalling affects that can cause moisture to penetrate and cause damage to the building.

2018 Maintenance Fees:

Along with this newsletter you will be receiving your 2018 Maintenance Fee Billing.

Replacement Weeks:

We are still reserving weeks for owners who were unable to make a reservation for 2016 or 2017. If you are one of the owners that need a replacement week for 2016 or 2017, please send in your Reservation Replacement Form or send a request in writing by June 1, 2018 for the resort staff to make the reservation for you in either 2018 or 2019.

I want to again thank all the owners who paid the assessment. I know it was not what any of us wanted to do but we are the owners of Inverness at South Padre and I know you enjoy this property as much as we on the Board do. The assessment repaired, updated and assured continuance on having the ability to come and vacation and enjoy the property.

On behalf of your Board of Directors and the ICS Management team at the Resort and Corporate Office we are all looking forward to seeing you next year at Inverness at South Padre.

Respectfully,

Don Morris, President

Inverness at South Padre Homeowners Association

What is the best way to pay my maintenance fees?

If you have a computer, iPhone or iPad, you can save time and go online (24 hours, 7 days a week) to pay the yearly maintenance fees with your credit card. You can also go online (directions below) and make partial payments or advance payments on your account.

You can pay any future year's maintenance fees at any time. If you pay a future maintenance fee, we will send you an invoice for the difference when the annual maintenance fee is billed. We normally bill the annual maintenance fee in October or November of each year. You can also start a credit on your 2019 and 2020 maintenance fees by paying a partial payment every month starting now or whichever month you choose. This way you can get a head start on paying your annual maintenance fees prior to receiving the actual statement in the Fall of 2018. So, check it out online, test it and you will find this is a great way to pay your maintenance fees.

Just remember, it can take up to 5 business days to process any form of payment whether sending payments to the Association Lockbox, Resort, online or at the ICS Corporate Office.

To go online and make a payment, please visit:

www.icsmanagement.com

Click on "Owner's corner"

Under Owners, "Click here"

Then type in your User ID Number

Then type in your Password

If you do not know your User ID and Password, Please contact:

Owner Services Department: 956-761-7919 or

ICS Management Offices: 713-378-6447, Ext.#115 or 122

Then click on the "Pay Dues" button to pay your Maintenance Fees online.

If you are paying the full balance enter your Credit or Debit Card* information. If you are paying an amount less than the amount listed, change the "Payment Amount" to the amount you desire to pay and enter your Credit or Debit Card* information.

Once you log in to your online account you can view your existing reservations (just in case you forgot your vacation dates), change your password or you can update/edit your owner information (address, phone number, email address). All this can be done while sitting on your comfortable couch in your own living room. Now that is service of the best kind.

If you want to pay your advance or current year maintenance fees via cash, you can pay cash at the resort or at the ICS Management Corporate Office. If you are paying by money order or check, you can pay at the resort, ICS Management Corporate Office or forward to the Inverness at South Padre, P.O. Box 359, Galveston, Texas 77553 and your account will be credited within five (5) business days after receipt. Once you have verified that you have paid the correct amount and have a credit on your account, you may go ahead and make a reservation online.

Check Cashing Policy:

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check. To make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

Your Property Manager, Phil Leach, Wishes to Remind Everyone of the Following:

- Occupancy per unit's maximum is:
 - One bedroom – 4,
 - Two bedroom – 6
 - Check-in time is 4:00 pm
 - Check-out time is 10:00 am
 - Please be considerate of guests on the balconies below and beside you by NOT FEEDING THE BIRDS FROM THE BALCONIES.
 - Hanging towels and clothes on the balconies is prohibited; we want our beautiful property to shine.
 - City Ordinance #02-04 for the Town of South Padre Island reads:
 - Shade devices (Umbrellas, Tents, Canopies, etc.) can be used in the public beach area until sunset.
 - Shade devices left in the public beach area after sunset will be removed and could result in a fine of up to \$500.00 a day
 - City Ordinance #10-13 for the town of South Padre Island reads: The City of South Padre Island is prohibiting parking on the "right-of-way" located 200 feet east of Padre Boulevard "right-of-way" to the west "right-of-way" line of Gulf Boulevard between the hours of 8:00 am and 9:00 pm for the dates of March 1 – September 15 of every year unless your vehicle displays a hurricane return sticker.
 - Address Change: Save yourself \$25.00 by changing your own address online when moving. If the management personnel are required to make any such address change you, as the owner, will be subject to a \$25.00 Address Change Fee.
 - Pet Fees: If you are traveling with your pet and want your pet to stay with you at Inverness at South Padre, please remember to fill out the Pet Form, get a Pet Tag and pay the non-refundable Pet Fee of \$150.00 per pet. If we discover a pet without a Pet Tag on the property and no Pet Fee was paid there will be a charge of \$300.00 assessed to your unit or credit card which was given at time of check-in.
 - At Certain times of the year, mainly Spring Break and summer, we issue "wrist bands" to our owners and RCI guests checking into the units. If you are issued a wrist band for your vacation time at Inverness at South Padre, please remember to wear them. This helps to identify you as an in-house guest and not just someone who has gained access thru our parking lots and using our amenities. This "wrist band" will also save you from being stopped by one of our staff members confused whether you are a guest or a "walk in" from the street. Please wear the wrist band, we want you to fully enjoy your vacation with us.
 - Remember you can make a reservation, 13 months in advance if you have one year's maintenance fee credit on your account. That said, you need to pay the same amount as the current year's maintenance fees towards the future year of usage and if the budget should prove that the future year's maintenance fee escalates then you will need to pay that balance due by the year end, however if the maintenance fee should decline then the overage will remain on your account and can be applied to the following year's maintenance fee or you can request a refund to be issued through ICS Management.
 - Now that a Key Fob is needed to enter the garages you will be responsible for returning the Key Fob back to the office when checking out. If a Key Fob is not returned, a \$25.00 fee per Key Fob will be charged to the credit card we have on file.
 - Every summer we need to remind our owners and guests of the basic Garage Parking Rules:
 - Only one car per unit can park inside the garage. If a second car is in your party, they must park in the outside parking area. This includes any guests you may have visit you during your stay at the property.
 - The car tag from the front office must be displayed in all vehicles at all times.
 - If you have an extra-long, extra-large vehicle, you must park in the outside parking area.
 - No trailers of any kind inside the garage or outside parking area. Please call the resort staff and they will advise you where you can park your trailer.
- These rules will be enforced and violators are subject to being towed. As such, please follow the parking rules, as well as all other House Rules and spend all your vacation time enjoying yourself.

HOW CAN I SELL MY TIMESHARE?

Timeshares are deeded property and therefore you should have a written and recorded deed of ownership. An owner has a right to sell the property and as with any real property any such sale must be by a properly prepared written instrument. That instrument needs to be recorded in the county of where the property is located and then sent to ICS Management to input into their computer system. The Condominium Declarations are covenants that run with the land and therefore all owners/purchasers are subject to those restrictions. One requirement of the Condominium Declarations is that at the time of any transfer/conveyance of ownership, the account assessments associated with that ownership interest must have been paid in full and hold a zero (0) balance. ICS must be provided with a copy of the new deed and the owner or purchaser must pay a \$100 transfer fee to ICS. ICS does have an attorney on staff who can prepare the necessary deed, if an owner should desire. The fee is \$475.00 should the ICS attorney prepare the paperwork.

The internet is often a good means to sell your deeded unit/week and further look up any information on third party sales teams or businesses in the timeshare sales. Some avenues for such include: Internet Seller, Timeshare Users Group (TUG), Redweek.com, E-bay or Craig’s List for potential sales options. There are legitimate timeshare brokers, however we advise our owners to use caution and make sure that the broker is in fact a legitimate broker. We have had discussions with owners who have complained saying they paid money to an alleged timeshare broker and they never got their week sold by that broker. When choosing someone to sell your timeshare week for you we strongly suggest that the owner use caution and try and conduct a background check. All too often these alleged resale companies may not properly take all necessary steps to relieve the owner of their obligations and therefore that owner is often stuck with additional costs. Also, do be cautious of “trade-ins”. Many timeshare sales companies conduct “trade-ins” and request that an owner trade their current unit/week in to the company as consideration for buying into another timeshare resort. We caution our owners of such transaction as the “trade-in” could be conceived as fraud and the Association has no obligation to honor the fraudulent transfer. Again, there are legitimate “trade-in” companies and if you need information on those please contact our office.

Once all assessments have been paid and your unit/week has been sold/transferred, please forward the three items listed below:

1. A copy of the RECORDED WARRANTY DEED (Filed at the Cameron County Clerk’s Office).
2. The address, telephone numbers, email address for the new owner.
3. A check in the amount of \$100.00 Processing Fee payable to ICS Management.

Forward to: ICS Management, 8866 Gulf Freeway, Suite #430, Houston, Texas 77017, Attn: Deed Transfer/Sale.

RCI CORNER:

NOTE: IF YOU EXCHANGE BACK INTO YOUR HOME RESORT THRU THE RCI WEEKS OR POINTS PROGRAM REMEMBER TO MARK HIGH SCORES ON THE RCI COMMENT CARDS PROVIDED BY RCI. WHY? YOU WILL HELP YOURSELF AND THE PROPERTY TO GAIN HIGHER TRADING POWER OR HIGHER POINT VALUE WHEN EXCHANGING THRU THE RCI SYSTEM.

- **SPACEBANKING:** When you are ready to Spacebank your unit/week you can either send a written request or use the Reservation Request Form provided in this newsletter and forward via email, management@invernessatsouthpadre.com, fax: 956-761-4415 or postal: 5600 Gulf Blvd, South Padre Island, Texas 78597, Attn: Norma Coleman. The Inverness Office will process your Spacebank request within ten (10) business days from receipt.
- **RCI WEBSITE:** If you need any information on the weeks program, please sign on to the website: www.rci.com/didyouknowweeks
- **RCI Weeks Exchange Fee Rate is \$239.00 for 2018.**

RESERVATION/SPACEBANKING REQUEST FORM:

Name: _____

Address: _____

I own: Acct# _____

I am requesting a 2018 ____ 2019 ____ reservation request for:

Week# _____ Week# _____ Week# _____

Week# _____ Week# _____ Week# _____

I am requesting my unit/week to be spacebanked with RCI:

YES NO

RCI # _____

We will process your RCI Spacebank request within ten (10) business days.

****Using this form does not guarantee that you will receive your reservation request. All reservation requests are handled on a first come, first reserved basis.**

How to make a Reservation if you “Are Not” a Points Owner:

First thing to remember is you can reserve a week at Inverness at South Padre, 13 months in advance every Sunday evening at 10:00 pm CT. Please see examples below:

If today were:	You could book for 2018:
Sunday, November 19, 2017	Saturday, December 22 – December 29, 2018

NOTE: Please see Reservation Opening Dates for 2018 – 2020 for exact open dates. Remember you must book within your Ownership season if you are making a reservation to vacation at the property.

Resort Calendar Seasons:

(Calendar used when reserving at the Resort)

Red: Weeks 01 – 16, 25 – 38, 50 – 52
White: Weeks 17 – 24, 39 – 44
Blue: Weeks 45 – 49

RCI (Resort Condominium International) Seasons:

Red: Weeks 01 – 03, 09 – 52
White: Weeks 04 – 08

To Reserve a unit/week at Inverness at South Padre:

- To make a reservation for 2018 year, you must have either paid a credit balance equal to your 2017 maintenance fees earlier in 2017 (one bedroom \$699.58 or two bedroom \$752.81) or you will need to pay your 2018 maintenance fee bill in full when the statement is received for eligibility in making that reservation. To “pay dues” please go to Page 2 and follow the instructions on “What is the best way to pay my maintenance fees”. Remember, if the 2018 maintenance fee is not paid in full by January 1, 2018, your reservation for 2018 can be cancelled by January 15, 2018 and it can take up to five (5) business days to process credit cards and apply usage. **DON’T WAIT UNTIL THE LAST MINUTE, APPLY YOUR 2017 CREDIT OR PAY THE 2018 MAINTENANCE FEES, IN FULL, WHEN BILLED, AT LEAST FIVE (5) BUSINESS DAYS IN ADVANCE TO INSURE PROPER CREDIT FOR SCHEDULING A SUNDAY EVENING RESERVATION.**

Now that you have paid for your 2018 maintenance fees for 2018; it is time to reserve your unit/week. REMEMBER all assessed fees including the 2016 Renovation Assessment must be paid in full prior to reserving a unit/week for 2018 or any future year. Please follow the same instructions as going online to make a payment. You would go to the website: www.ICSMangement.com, on webpage click “Owners Corner”, under Owners, “click here”, then enter your user ID and password (if you do not know the user ID and password, please contact the resort or ICS Management corporate office to receive these two numbers). Once you are in your account, click on “Make a Reservation”, click on the month and date (check-in/check-out) on the two calendars ****IF YOU CANNOT CLICK ON THE CALENDAR TO MOVE THE RESERVATION MONTH, PLEASE CHECK YOUR BROWSER AT THE TOP OF THE PAGE AND PLEASE CLICK ON THE BROWSER FOR COMPATIBILITY. ONCE YOU CLICK THE BROWSER TAB YOU WILL THEN BE ABLE TO CHANGE THE CALENDAR DATE.** Then click “check rates and availability”, then click “select”, then click “make reservation”. If there is AVAILABILITY, you will then receive a Reservation Confirmation Screen. If the reservation week is UNAVAILABLE (no units available) the “no availability” screen will appear. You must hit your “back” button and make a new date selection.

IF YOU RECEIVE THE SCREEN THAT SAYS:

- “OWNER HAS NO MORE USAGE”**, please make sure you had a credit on your account at least five (5) business days prior to your reservation “open” date which is needed to add the usage onto an account.
- “IS BOOKING OUT OF SEASON”**, please make sure you are booking a week within your season at the resort. We have listed those seasons in the first part of this article.

If you have verified everything you are doing is correct, please call the resort at 956-761-7919, ext. #100. The resort staff will check and resolve

any problem that may be happening with your account.

IF YOU RECEIVE A SCREEN THAT SAYS ANYTHING ELSE OTHER THAN THE PREVIOUS MESSAGES, YOU DID NOT GET INTO THE AVAILABLE UNITS FOR THAT SPECIFIC WEEK. YOU WILL NEED TO HIT YOUR “BACK” BUTTON AND MAKE A NEW DATE SELECTION.

REMINDER: If you do not have access to a computer via home, family, friend or public library you can still send a written reservation request via post office to 5600 Gulf Blvd., South Padre Island, Texas 78597 or fax 956-761-4415. We have supplied you a written request form on page 3 that you can fill out and forward to the resort personnel to make either a reservation at the property or use for requesting a Spacebank reservation. **This is not going to be the fastest alternative as the resort personnel office is not open at 10:00 pm CT. We can only set up reservations at 8:00 am CT on Monday which is many hours past the open “date” time.** If you are trying to reserve a date in the prime seasons, Spring Break, Holy Week or summer, you will likely be more successful to try and reserve a week on your own online. **If you want the ICS Management Resort Personnel to reserve a week for you, it must be in writing and forwarded to Inverness at South Padre.**

How to make a Reservation if you “Are” a Points Owner:

When you are ready to reserve a vacation, please call 1-877-968-7476 an RCI Points Representative will be available to assist you. Remember, your points are already deposited into your account on your anniversary date for you, as long as your maintenance fees are paid. Don't forget your points when deposited are good for two (2) years for anniversary date to anniversary date only if you are a RCI Platinum Member. Don't let your points be “dropped” by RCI due to non-usage. You need to plan that great vacation every year, you deserve it.

USEFUL WEBSITE FOR UNDERSTANDING THE POINTS PROGRAM:

www.rci.com/didyouknowpoints

IMPORTANT DATES TO REMEMBER WHEN MAKING RESERVATIONS THROUGH THE RCI POINTS PROGRAM:

Home Resort: (11-12 months before check-in date) Booking at the resort where you purchased, but in a unit or at a time other than one you own. A reduced Exchange Fee of \$40.00 applies.

Home Group: (10-11 months before check-in date) Many resorts belong to a large family of properties like you are. Home Group reservations are made at another sister resort within that group. Standard Exchange fees apply.

Within the RCI Points Program you can also reserve a week up to twenty-four (24) months in advance of your check-in date. You will be subject to the Exchange rates listed below.

POINTS PROGRAM: Exchange Fee Rates:	RCI.com
RCI Points Exchange Fee for Home Resort	\$ 50 USD
RCI Points Exchange - 7 Nights or more	\$199 USD
RCI Points Exchange - 6 Nights	\$189 USD
RCI Points Exchange - 5 Nights	\$169 USD
RCI Points Exchange - 4 Nights	\$129 USD
RCI Points Exchange – 3 Nights	\$ 99 USD
RCI Points Exchange – 2 Nights	\$ 69 USD
RCI Points Exchange – 1 Night	\$ 49 USD

RCI Service Center hours of operation:

- Monday-Friday 8am – 8pm EST
- Saturday 8am – 5pm EST
- Sunday CLOSED
- The days that the RCI Office is closed: New Year’s Day, Easter, Memorial Day, July 4th, Labor Day, Thanksgiving Day, Christmas Eve and Christmas Day.